



Internship Application

Please include the following in your application packet: application, resume, cover letter, and recent photo. Send completed applications to: Tiger Creek Wildlife Refuge, attn: Internship Coordinator, 17552 FM 14, Tyler, TX 75706.

Name: _____ Birth Date: _____

Phone: _____ Email: _____

Address: _____

Drivers License #: _____ Education Level Completed: _____

This internship requires physical labor, heavy lifting, long periods of standing and walking, and working outside in all types of weather, including extreme heat. Do you have any health conditions or physical limitations that would limit your internship duties? Yes / No

If yes, please explain:

Have you ever been convicted of a felony or misdemeanor crime? Yes / No

(This does not necessarily exclude you from the internship. We will consider the nature of the crime, time since the crime and any rehabilitation undergone since the crime)

If yes, please explain:

How did you hear about our program?

There are four internship terms throughout the year. Please indicate which term(s) you would be available for and rank by preference:

Term Preference	Term	Term Dates*	Application Deadline^
	Spring	Mid February - Mid May	November 1
	Summer	Mid May - Mid August	February 1
	Fall	Mid August - Mid November	May 1
	Winter	Mid November - Mid February	August 1

*Dates are flexible and may be changed to work around school schedules. Please specify your dates of availability if different than those listed above.

^Applications are received year round for all upcoming terms. Preference will be given to all applications received prior to the deadline, however any applications received after the deadline may be considered if positions are still open.

By signing this application, I understand that any information given on this application and accompanying documents may be subject to verification. I also understand that being an intern at Tiger Creek Wildlife Refuge, a division of Tiger Missing Link Foundation, in no way implies that I will have direct contact with any of the animals.

Signature: _____ Date: _____

Resume- Please be sure to include the following:

- Any paid or volunteer experience with animals- native wildlife, domestic, or exotic - add in contact information for supervisor where possible
- Any experience working with the public or large groups
- Any other experience that you feel may be relevant in consideration for this internship
- Three professional (preferred) or academic references from individuals, not related to you, with complete contact information

Cover letter - Please be sure to include the following:

- Explanation of previous experience

- What your career goals are for the future
- How this internship will help you attain your future career goals
- Any special skills or personal attributes that you feel make you an ideal candidate for the internship
- Any other information that you feel may be relevant in consideration for this internship

For Office Use Only

Comments:

Date Application Received: _____

Interview Date: _____

Date Accepted/Declined: _____